

Company Comp Tickets Explained

10 Comp Tickets per Performance for friends, family and guests

- A Performing Company can reserve **up to 10** complimentary tickets online for **each** scheduled performance.
- **Company Comps booked online must use specific names for pickup (NO PASSWORDS allowed).** Also, PLEASE DO NOT put tickets under the name "VOLUNTEER" with a view to offering more "Volunteer Appreciation" tickets—It is too difficult to promote to our volunteers these extra volunteer comps). You can however, say "Fringe Performer" and performers can pick up your comp when they show their Performer ID.
- Your guests can pick up their comp ticket(s) at the venue when tickets are on sale to the public and only need to provide their name to the ticket seller to receive their ticket(s).
- Reserved Company Comp Tickets will be held right up to show time and any unclaimed tickets will **NOT** be re-sold to the public. Please be sure to remind your guests that if they do not pick-up their tickets their seat will remain open and your company may be out the ticket price.

How to Book Your Company Comp Tickets

Starting on **July 4th**, you can book your Company Comp Tickets online from your computer, tablet or phone. You can make multiple bookings for the same performance until the 10 comps are all reserved. **Please note that comp booking ends at 11:59 pm (just before midnight) the day before the selected performance.** (Our website does a system reboot, and any traffic gets kicked out without saving.)

To book your company comps, go to: www.winnipegfringe.com/performerarea/login.aspx



Winnipeg Fringe Festival Performer Ticket Booking

E-Mail Address: YOUR LOG IN EMAIL

Password: *****

Performer Code: YOUR PERFORMER CODE

Login

Login with your primary contact email, Fringe password, and performer code (sent via email), then follow these instructions:

Winnipeg Fringe Festival Performer Ticket Booking
Welcome, Your Name Here [Logout](#)

Please select a performance below to book your tickets:

Title	Venue	Date		Tix	\$\$\$
Your Show Title is Here	Venue #??	7/18/2018 00:00:00 PM	Book Tickets	14	\$147.00
Your Show Title is Here	Venue #??	7/19/2018 00:00:00 PM	Book Tickets	12	\$126.50
Your Show Title is Here	Venue #??	7/20/2018 00:00:00 PM	Book Tickets	12	\$130.00
Your Show Title is Here	Venue #??	7/21/2018 00:00:00 PM	Book Tickets	16	\$167.50
Your Show Title is Here	Venue #??	7/22/2018 00:00:00 PM	Book Tickets	9	\$94.00
Your Show Title is Here	Venue #??	7/23/2018 00:00:00 PM	Book Tickets	9	\$90.50
Your Show Title is Here	Venue #??	7/24/2018 00:00:00 PM	Book Tickets	10	\$102.50
Your Show Title is Here	Venue #??	7/25/2018 00:00:00 PM	Book Tickets	9	\$90.50
Your Show Title is Here	Venue #??	7/26/2018 00:00:00 PM	Book Tickets	11	\$114.50
Your Show Title is Here	Venue #??	7/27/2018 00:00:00 PM	Book Tickets	10	\$102.50
					Total Sales: \$1165.50

1. Select the performance you would like to book comps for by clicking the **“Book Tickets”** link located directly to the right of the listed performance.

ge.com/performerarea/select_seat.aspx?pkg=0&perf=25252

Winnipeg Fringe Festival Performer Ticket Booking
Welcome, Your Name Here [Logout](#)

YOU MUST CLICK THIS BUTTON COMPLETE YOUR ORDER!

[Edit/Review Your Order](#)

Your Show Title Here
July 18, 2018 10:00 PM

Tickets Remaining: 10

Name of person attending the show:

[Book Ticket](#) [Return to Show List](#)

2. Enter the name of the person who will be claiming the comp ticket in the space provided (remember, NO PASSWORDS, NO “VOLUNTEER”). Click the **“Book Ticket”** button

Winnipeg Fringe Festival Performer Ticket Booking
 Welcome, **Your Name Here** [Logout](#)

YOU MUST CLICK THIS BUTTON COMPLETE YOUR ORDER!

[Edit/Review Your Order](#)

Your Show Title Here
 July 18, 2018 10:00 PM

Tickets Remaining: 9

Name of person attending the show:

[Book Ticket](#) [Return to Show List](#)

Sam Sneed - Ticket added to order

3. If you are booking more than one comp ticket for this performance, continue adding names in the same way clicking “**Book Ticket**” for each name/comp. You need to repeat this step even if you are using the same name for multiple comp tickets.
4. The list of names and the number of total comp tickets booked can be viewed every time you click “**Book Ticket**”
5. If you would like to book comp tickets to other performances, click the “**Return to Show List**” button and repeat steps 1-3. **Don't pause for too long**—your session will time out and everything will reset, not remembering your booking. Keep your eye on the countdown clock to make sure you don't run out of time.
6. Click the red “**Edit/Review Your Order**” button at the top of the screen.

https://www.winnipegfringe.com/performerarea/cart.aspx

Winnipeg Fringe Festival Performer Ticket Booking
 Welcome, **Your Name Here** [Logout](#)

Your Booking

Order No: 894567

Performance	Date	Attending	
Your Show Title Here	Jul 18 2018 10:00 PM	Sam Sneed	Remove

[Book More Tickets](#) [Complete Order](#)

7. You can take this opportunity to review your order by clicking on the “**Remove**” link to edit your selections.
8. When you are satisfied with your order, scroll all the way down and click the “**Complete Order**” button.



9. You will receive an automatic email confirmation listing the comp tickets that you have booked. **If you do not receive this confirmation email, your comp tickets have not been booked!**
10. **Comp ticket bookings are final and cannot be exchanged, changed or returned, and will not be resold at the door if they are unclaimed.**

Advance Ticket Sales Update

When you log on to the company comp site, you have the opportunity to check your advance sales.

Winnipeg Fringe Festival Performer Ticket Booking					
Welcome, Your Name Here Logout					
Please select a performance below to book your tickets:					
Title	Venue	Date		Tix	\$\$\$
Your Show Title is Here	Venue #??	7/18/2018 00:00:00 PM	Book Tickets	14	\$147.00
Your Show Title is Here	Venue #??	7/19/2018 00:00:00 PM	Book Tickets	12	\$126.50
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Total Sales: \$1165.50					

Beside each of your performances there will be displayed a number that reflects the total tickets booked for that performance (includes paid tickets and comps). You will also see a dollar amount which reflects the amount paid for advance tickets to that performance. For example, if the number is 32, and that performance is charging \$10, but the dollar amount is \$300, that means

two of the booked tickets are comps. The dollar amount will be different for 2 for \$12 shows (\$6 tickets) or for shows in the Kids Venue (\$5 tickets for kids 12 and under).

If you have any questions, please don't hesitate to contact performers@winnipegfringe.com for answers.